

Hankelow Neighbourhood Plan Steering Group.

Minutes of meeting held 28 April 2017.

Present; Gin Foster (Chair), Alan Draper, John Whitehead, Ian Jones, Colin Ainley, Tony Lee.

1. Apologies for absence; Louise Chapman.

2. Declarations of Interest; none were declared.

3 Minutes of the last meeting (20/03/17). Agreed as a true record.

4. Matters arising;

i. Gin reported she had met with Nigel Cassidy. Pressure of work means he is unable to attend meetings but he will help as much as he can. The website issue is yet to be resolved and **COLIN** undertook to extract the website from Nigel's system and establish the Plan website as a freestanding item.

ii. Basic Conditions Statement; **GIN** to discuss with Heather Jones how Cheshire Community Action can be involved.

5. Project Document; Alan tabled a Neighbourhood Plan Log Book which he had compiled from Nigel's main Plan file. This identified gaps in our documentation against what has been assembled to date. Items highlighted included;

-the Basic Condition Statement (see 4 ii above)

- the "village design statement" can be omitted, but a "village description section" will be needed and this should refer to the Inspector's comments on the Longhill Lane report 15/3563N.

- Public Health; necessary here to link this with the village's drainage problems and the high water table not helped with the new housing taking place.

6. Neighbourhood Plan Policies; John's policy summary document was tabled and the following further papers were agreed;

- **TONY** is to research completed Plans of settlements similar to Hankelow and circulate a summary of plan formats.

- **JOHN** is to identify Inspector comments on plans at draft stage to inform our next steps.

- it was agreed we should include a policy section covering traffic, roads and footpaths in the light of new housing taking place and Hankelow's reliance on private car usage.

7. Any Other Business.

- it was suggested that as a follow-on to the successful village walk a celebration event should be held later in the year and **SEPTEMBER 17th** was earmarked. It was noted that should the pub appeal be dismissed the Action Group may decide to hold a launch to publicise a share issue. Depending on timing the 2 events could be combined.

-a Neighbourhood Plan stall would need to be included in the fete.

8. Date of next meeting; **26 MAY 2017.**