

Hankelow Neighbourhood Plan Steering Group – Minutes & Actions	16 th July 2015
<p>Attendees:</p> <p>Nigel Cassidy (NC) (Chair) ✓ Fiona Donaghy (FD) ✓ Gin Foster (GF) ✓ Tony Lee (TL) ✓ Ian Jones (IJ) *</p> <p>Alan Draper (AD) * Alan Chapman (AC) ✓ Louise Chapman (LC) ✓</p> <p style="text-align: right;">Present ✓, Apologies *, Absent ×</p>	
Minutes	
<p>Non-resident Stakeholders – Communication to be issued to the following stakeholders to engage them in the Neighbourhood Plan and requesting them to provide feedback via the non-resident questionnaire. Known stakeholders, already identified (but contacts/addresses to be provided):</p> <ul style="list-style-type: none"> • White Lion (Peter Heywood) • Brookfield Golf Club (Alan Read) • Santosha kennels & cattery (TBC) • Methodist Chapel (Val Morrey on behalf of the church council) • Mr Thelwell • Developers of the proposed “Gated Community” (opposite Alan & Louise) • Developers of the Lodge Farm site • Mrs Cheetham • Goodwins • Audlem Medical Practice (Dr N Verso) • Audlem St James C.E Primary School <p>Also, to review recent planning applications to identify other potential developers/interests</p>	
<p>Next Meeting – 20th August 2015 – The White Lion, 7pm (re-arranged from 13th August due to holidays)</p>	

Actions (New & closed since last issued)				
Ref.	Action	Owner	Date to complete	Status
12/03 -001	Google Docs site – all Steering Group documents to be added onto the site & e-mail joining-invites to be issued to all Steering Group members	NC		Open
12/03 -006	<p>Vision Statement – NC to add in photographs & distribute draft framework for feedback</p> <p>Ongoing – will be expanded to include feedback from Questionnaire process</p>	NC		Open
11/06 -01	Web-site – NP Questionnaire results to be loaded onto the Website	NC		Open

11/06 - 02	Application for Funds – e-mail to Tom (Cheshire East Council) to get paperwork to apply for funds to help prepare draft plan	NC		Open
11/06 - 03	Link to NP Website - to be provided to John Tilly to add link onto Audlem Website	NC		Open
16/07 - 01	Questionnaire to be provided to the Millburns at Parkview	GF		Open
16/07 - 02	Character Assessment Document – to be circulated to steering committee	NC		Open
16/07 - 03	Photos of the Village – all to provide photographs at the next meeting for inclusion in the Character Assessment Document (mixed examples of the properties that would be “suitable” for Hankelow; existing examples of infill)	All		Open
16/07 - 04	Key Stakeholder Engagement – all to provide known stakeholders to Nigel & NC to write & request that they complete the non-resident Questionnaire	All/NC		Open
16/07 - 05	Map of Hankelow – Louise to provide up to date map of the village in order for us to identify areas where planning has already been granted & areas of potential risk (to inform the Neighbourhood Plan)	LC		Open
16/07 - 06	Posters – re-size the posters from the Fete for display on the Hankelow village notice board & for distribution to Audlem Medical Practice/other sites. 14th April – ongoing – A4 greyscale versions distributed to all residents via newsletter.	NC		Open