

Hankelow Neighbourhood Plan Steering Group – Minutes & Actions	11 th June 2015
<p>Attendees: Nigel Cassidy (NC) (Chair) ✓ Fiona Donaghy (FD) ✓ Gin Foster (GF) ✓ Tony Lee (TL) ✓ Ian Jones (IJ) *</p> <p style="text-align: right;">Alan Draper (AD) *</p> <p style="text-align: right;">Present ✓, Apologies *, Absent ×</p>	
Minutes	
<p>The Vision – following feedback from the NP Questionnaires, it was agreed that the Vision Statement should now read “a sustainable <i>rural</i> community”.</p>	
<p>The Village Fete – Agreed that a separate stall would be set up for the Neighbourhood Plan to :</p> <ul style="list-style-type: none"> • posters with the results of the questionnaire • poster of what happens next • suggestions box & forms 	
<p>Next Meeting – 16th July 2015 – The White Lion, 7pm</p>	

Actions (New & closed since last issued)				
Ref.	Action	Owner	Date to complete	Status
12/03 - 001	Google Docs site – all Steering Group documents to be added onto the site & e-mail joining-invites to be issued to all Steering Group members	NC		Open
12/03 - 002	<p>Housing Needs survey – underlying data to be obtained (either from CA or from Cheshire East Council)</p> <p>9th April – CE Council appear not to have the primary data (i.e, the questionnaires) available for our use. NC & CA to re-visit</p> <p>11th June – confirmed that detailed primary data/forms not available from the Council. Agreed that we will use processed information obtainable via the Council and Hankelow PC Website</p>	NC & CA		Closed
12/03 - 003	<p>Neighbourhood Plan Website – to be created. Separate from the Hankelow Village website but with links from village website & potentially from Audlem website</p> <p>6th May – final tidy-up required & link from Audlem website to be arranged</p> <p>11th June – website completed – see 11/06 – 03 for link to Audlem</p>	NC		Closed

12/03 - 006	Vision Statement – NC to add in photographs & distribute draft framework for feedback 9th April – ongoing – will be expanded to include feedback from Questionnaire process	NC		Open
09/04 - 002	Non-Resident Questionnaire – NC to draft version for inclusion on the Website (subject to Audlem learnings where possible) – Steering Group to review & confirm content 6th May – content defined (see minutes) 11th June – non-resident questionnaire space included within NP Website	NC & All		Closed
09/04 - 005	Parish Council Agenda item – GF to ensure that the Neighbourhood plan is added as a standing item	GF		Closed
11/06 - 01	Web-site – NP Questionnaire results to be loaded onto the Website	NC		
11/06 - 02	Application for Funds – e-mail to Tom (Cheshire East Council) to get paperwork to apply for funds to help prepare draft plan 13th July – Tom Evans contacted and awaiting response.	NC		
11/06 - 03	Link to NP Website - to be provided to John Tilly to add link onto Audlem Website	NC		