

Hankelow Neighbourhood Plan Steering Group – Minutes & Actions	9 <sup>th</sup> February 2016
<p><b>Attendees:</b></p> <p>Nigel Cassidy (NC) (Chair) ✓            Fiona Donaghy (FD) *            Gin Foster (GF) ✓            Tony Lee (TL) ✓            Ian Jones (IJ) ✓</p> <p>Alan Draper (AD) ✓            Alan Chapman (AC) ✓            Louise Chapman (LC) ✓</p> <p style="text-align: right;">Present ✓, Apologies *, Absent ×</p>	
Minutes	
<p>Draft copies of the “Parish settlement map” were presented at the meeting along with the National “Agricultural Classification information” for land in the Parish. The information was discussed and final edits made to the settlement map boundary . It was agreed the final version of the settlement map should be sent to Tom Evans (CEC Planning Manager) for his comments before uploading the map on to the Hankelow NP web site and its incorporation into the draft NP documents. It was also agreed that the “Agricultural Classification” and “Environmental Stewardship Agreement” information for land in the Parish be incorporated into a map for use in the NP documents.</p> <p>The continued engagement of both residents and non-residents in the NP consultation process was discussed including formal and informal approaches. It was agreed that an ‘open evening’ event will be scheduled where progress in the NP will be disseminated to the parishioners, residents and stakeholders. A provisional date of Friday 8<sup>th</sup> April was proposed and IJ agreed to check availability of the Golf club for the event. It was also agreed that refreshments would be provided for attendees and that NC will present the latest in the NP process at the beginning of the event.</p> <p>TL tabled a draft copy of headings /sections for Hankelow’s Neighbourhood Plan document based on Bunbury’s approved NP. This was discussed in detail and it was agreed to follow the relevant sections as a template for Hankelow’s NP. CA agreed to convert the pdf of Bunbury’s NP into editable text for writing Hankelow’s draft NP.</p> <p>GF suggested that Jon Whitehead (Hankelow resident) be approached to help the NPSC write the Historical section of the NP. This was agreed.</p> <p>TL agreed to review the inspector’s comments posted on-line in response to Audlem’s submitted NP (to help with formulating Hankelow’s NP documents and evidence base).</p> <p>CA and GF agreed to attend Cheshire East Council’s neighbourhood planning seminar in Macclesfield (4th March 2016).</p>	
<p><b>Next Meeting</b> – 1<sup>st</sup> March 2016, Brookfield Golf Club, after the Parish Council Meeting.</p>	

Actions (New & closed since last issued)				
Ref.	Action	Owner	Date to complete	Status
12/03 - 001	<b>Google Docs site</b> – all Steering Group documents to be added onto the site & e-mail joining-invites to be issued to all Steering Group members	NC		Open
12/03 - 006	<b>Vision Statement</b> – NC to add in photographs & distribute draft framework for feedback	NC		Open

